



Development Services  
 1101 Moore Ave. Portland, TX 78374  
 Phone: (361) 777-4553 Fax: (361) 643-5709  
 Email: permits@portlandtx.gov

## New Construction Residential Building Permit Application

<b>Permit Information:</b>		<b>Modified</b>
<b>Project Address:</b>	_____	<b>Valuation:</b>
<b>Legal Description:</b>	_____	<b>Valuation:</b>
<b>Project Description:</b>	New SFR _____ SFR Remodel _____	Fence _____
<b>Description of Work:</b>	_____	
<b>Area Square Feet:</b>	_____	
Living: _____	Garage: _____	Covered Porch: _____
		<b>Total:</b> _____

<b>Owner Information:</b>		
<b>Name:</b>	_____	<b>Contact Person:</b>
<b>Address:</b>	_____	
<b>E-mail:</b>	_____	
<b>Phone No:</b>	<b>Fax No:</b>	<b>Mobile No:</b>
_____	_____	_____

<b>Contractor Information:</b>		
<b>Name:</b>	_____	<b>Contact Person:</b>
<b>Address:</b>	_____	
<b>E-mail:</b>	_____	
<b>Phone No:</b>	<b>Fax No:</b>	<b>Mobile No:</b>
_____	_____	_____

<b>Mechanical Contractor</b>	Contact Person	Phone Number	Contractor License No.
<b>Electrical Contractor</b>	Contact Person	Phone Number	Contractor License No.
<b>Plumber/Irrigator</b>	Contact Person	Phone Number	Contractor License No.

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. Separate permits are required for electrical, plumbing, and heating/air condition. All permits require a final inspection. Refer to permit for appropriate scheduling information.

**A Certificate of Occupancy must be issued BEFORE the residence is occupied. Foundation Certificate, WPI-2/8, Termite Report, and Elevation Certificate (if required) are required before the Certificate will be issued.**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### OFFICE USE ONLY:

<b>Reviewed by:</b> _____	<b>Date denied:</b> _____
<b>Permit Denied:</b> _____	<b>Date approved:</b> _____
<b>Permit Approved by:</b> _____	<b>Date reviewed:</b> _____
<b>Permit Approved WC:</b> _____	<b>Date approved:</b> _____
<b>BV Project #</b> _____	

This plan review and its stipulations and conditions have been discussed with me. I agree to submit any changes to the original in writing to the City of Portland prior to altering any approved construction.