



CITY COUNCIL AGENDA

NOTICE OF REGULAR MEETING

Wednesday, July 5, 2017

6:00 p.m.

City Hall - Council Chamber

Daniel P. Moore Community Center Complex

1900 Billy G. Webb Drive

Portland, Texas

A. PROCEDURAL MATTERS, HONORS AND RELATED NON-ACTION ITEMS:

1. CALL TO ORDER: MAYOR KREBS
2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE
3. CITY COUNCIL COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:

Members of the City Council may present reports regarding items of community interest, provided no action is taken or discussed. Items of community interest include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or another entity that is scheduled to be attended by a city official or city employee
- Announcements of imminent threats to the public health and safety of the city

4. CITY MANAGER'S REPORT:

The City Manager may present announcements, comments and updates on City operations and projects.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

5. MEMBERS OF THE AUDIENCE WHO WISH TO (1) COMMENT ON ISSUES CONCERNING AN AGENDA ITEM, (2) PRESENT QUESTIONS CONCERNING AN AGENDA ITEM, (3) REQUEST ASSISTANCE CONCERNING AN AGENDA ITEM OR (4) PROPOSE REGULATORY CHANGES CONCERNING AN AGENDA ITEM, MUST COMPLY WITH THE FOLLOWING RULES OF PROCEDURE:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
- Persons who wish to speak will be given 4 minutes to do so

6. MINUTES OF PREVIOUS MEETING: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JUNE 20, 2017 REGULAR MEETING – MAYOR KREBS AND CITY SECRETARY

7. CITIZEN COMMENTS, QUESTIONS, REQUESTS AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor
Persons who wish to speak will only be given 4 minutes to do so

Neither the City Council nor the Staff is legally permitted to respond to citizen comments, questions, requests or proposals at the time of the meeting. A member of the City Council or the City Manager may place an item on the agenda of a future City Council workshop or meeting to legally do so. If that is done, the audience member seeking a response will be given advance notice.

8. INSPECTION TOUR OF CONSTRUCTION PROGRESS – MUNICIPAL PARK AND SPORTS COMPLEX - THE CITY COUNCIL WILL TRAVEL TO, AND CONDUCT INSPECTIONS OF THE PROGRESS OF TWO BOND 2016 PROJECTS: MUNICIPAL (13-ACRE) PARK, 1815 MEMORIAL PARKWAY; AND THE SPORTS COMPLEX, 721 BUDDY GANEM. NO ACTION WILL BE TAKEN AT THE CONCLUSION OF INSPECTION - CITY MANAGER

MEDIA OR MEMBERS OF THE PUBLIC WHO WISH ACCOMPANY THE CITY COUNCIL DURING THE INSPECTION TOUR MUST PRESENT THEMSELVES AT THE CONSTRUCTION SITES WITH ALL REQUIRED PERSONAL PROTECTION EQUIPMENT, INCLUDING STEEL-TOED BOOTS OR CLOSED-TOED SHOES, A SAFETY VEST AND HARD HAT.

C. ADJOURNMENT: MAYOR KREBS

NOTICE OF ASSISTANCE

If you plan to attend this public meeting and you have a disability that requires special arrangements to be made, please contact City Secretary, Annette Hall (361) 777-4513 or annette.hall@portlandtx.com in advance of the meeting. Reasonable accommodations will be made to facilitate your participation. The City Hall is wheelchair accessible and specially marked parking spaces are located in front of its entrance. Special seating will be provided in the Council Chamber during the meeting.

BRAILLE IS NOT AVAILABLE

Posted: June 30, 2017 by 5:00 p.m.
Portland City Hall
Electronically at www.portlandtx.com

By: 
Annette Hall
City Secretary

**CITY OF PORTLAND
CITY COUNCIL
WORKSHOP
MINUTES
JUNE 20, 2017 – 6:00 P.M.**

On this the 20th day of June 2017, the Council of the City of Portland convened in a workshop session at 6:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of workshop giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Ron Jorgensen	Mayor Pro Tem
Cathy Skurow	Council Member
Gary Moore Sr.	Council Member
John Green	Council Member
Bill T. Wilson II	Council Member
John G. Sutton Jr.	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Assistant City Manager
Annette Hall	City Secretary

And with a quorum being present, the following business was transacted:

1. CALL TO ORDER: MAYOR KREBS

Mayor Krebs called the meeting to order at 6:00 pm.

2. EXECUTIVE SESSION: THE CITY COUNCIL WILL CONDUCT AN EXECUTIVE SESSION ACCORDING TO GOVERNMENT CODE:

- §551.087 – DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS RELATED TO COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS

- §551.074 – DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE (CITY MANAGER AND CITY COUNCIL)

At 6:01 p.m. Mayor Krebs announced that the City Council will conduct an Executive Session according to Government Code:

- §551.087 – DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS RELATED TO COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS
- §551.074 – DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE (CITY MANAGER AND CITY COUNCIL)

Mayor Krebs reconvened the workshop at 6:58 p.m. and announced that the Executive Session was concluded at 6:56 p.m.

3. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the workshop at 6:58 p.m.

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BRILLE IS NOT AVAILABLE

Approved:

David Krebs
Mayor

Attest:

City Secretary

**CITY OF PORTLAND
CITY COUNCIL
REGULAR MEETING
MINUTES
JUNE 20, 2017 – 7:00 P.M.**

On this the 20th day of June 2017, the Council of the City of Portland convened in a regular meeting session at 7:00 p.m. in the Council Chambers of City Hall, Daniel P. Moore Community Center Complex and notice of regular meeting giving the time, place and date and subject having been posted as described by Section 551 of the Government Code.

MEMBERS PRESENT:

David Krebs	Mayor
Ron Jorgensen	Mayor Pro Tem
Cathy Skurow	Council Member
Gary Moore Sr.	Council Member
John Green	Council Member
Bill T. Wilson II	Council Member
John G. Sutton Jr.	Council Member

STAFF PRESENT:

Randy Wright	City Manager
Brian DeLatte	Assistant City Manager
Annette Hall	City Secretary
Katie Griffin	Director of Finance
Mark Cory	Chief of Police
Lyle Lombard	Fire Chief
Kristin Connor	Director of Parks and Recreation
Mona Gandy	Director of Marketing & Communications
Ginny Moses	Library Director
Terrell Elliott	IT Manager
Fred Bussman	IT Technician
Josh Irvin	General Services Superintendent
Brandon Lemon	Assistant Accountant

And with a quorum being present, the following business was transacted:

A. PROCEDURAL MATTERS, HONORS, AND RELATED NON-ACTION ITEMS:

1. **CALL TO ORDER:** MAYOR KREBS

Mayor Krebs called the meeting to order at 7:00 pm.

2. INVOCATION AND PLEDGE: MAYOR KREBS OR DESIGNEE

Council Member Wilson gave the invocation and Mayor Krebs led the Pledge of Allegiance.

3. FORMAL ANNOUNCEMENTS, RECOGNITION, PRESENTATIONS, AND REPORTS THAT MAY BE DISCUSSED:

- RECOGNITION OF SERVICE BY OUTGOING COUNCIL MEMBER – MAYOR

Mayor Krebs presented outgoing Council Member Nathan Taggart with a service recognition plaque and thanked him for serving on the City Council.

- INTRODUCTION OF NEW EMPLOYEES – ASSISTANT CITY MANAGER, DIRECTOR OF FINANCE AND GENERAL SERVICES SUPERINTENDENT

Assistant City Manager, Brian DeLatte, introduced new Building Inspector, Elton Brooks.

General Services Superintendent, Josh Irvin, introduced Marissa Ramirez, Maintenance Worker for tourism.

- RECOGNITION OF 2016-2017 DISTINGUISHED BUDGET PRESENTATION AWARD – MAYOR KREBS

Mayor Krebs presented Director of Finance, Katie Griffin, and Controller, Lorenzo Lara, the 2016-2017 Distinguished Budget Presentation Award.

4. CITY COUNCIL AND STAFF COMMENTS CONCERNING ITEMS OF COMMUNITY INTEREST THAT MAY NOT BE DISCUSSED:

Members of the City Council may present reports regarding “items of community interest” and/or be presented reports from the Staff regarding “items of community interest,” provided no action is taken or discussed. “Items of community interest” include the following:

- Expressions of thanks, congratulations, or condolence
- Information regarding holiday schedules
- Honorary recognition of city officials, employees, or other citizens
- Reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee
- Announcements involving imminent threats to the public health and safety of the city

Council Member Skurow congratulated the Finance Department for their budget award and welcomed the new employees.

Council Member Green congratulated the Finance Department for their budget award and welcomed the new employees.

Council Member Moore announced that he attended the Port of Corpus Christi Commissioners Meeting that included improvements to the ship channel and Emergency Management Planning hurricane terminology changes.

Council Member Sutton congratulated the Finance Department for their budget award and welcomed the new employees.

Mayor Pro Tem Jorgensen congratulated the Finance Department for their budget award, welcomed the new employees and commented that the City is 68 years old today.

Mayor Krebs also congratulated the Finance Department for their budget award and welcomed the new employees.

5. CITY MANAGER'S REPORT:

The City Manager may present announcements, comments and updates on City operations and projects.

- Commented that the Port of Corpus Christi coordinated a meeting last week with city staff, surrounding industry and first responders from the surrounding communities, as well as the County, to discuss various mechanisms to create a notification system to keep the residents of Portland informed should issues arise.
- Announced Lieutenant Tony Cano's retirement after 36 years with the City of Portland.

B. ACTION ITEMS, RESOLUTIONS AND ORDINANCES:

Members of the audience who wish to (1) comment on issues concerning an agenda item, (2) present questions concerning an agenda item, (3) request assistance concerning an agenda item or (4) propose regulatory changes concerning an agenda item, must comply with the following rules of procedure:

- Persons who wish to speak must fill out and turn in a speaker card before the meeting is convened (The Mayor will notify you when it's your turn to speak and direct you to the podium)
- Persons who wish to speak must identify themselves and their places of residence
- All comments, requests and proposals must be presented to or through the Mayor

- Persons who wish to speak will be given 4 minutes to do so

There were none.

6. MINUTES OF PREVIOUS MEETINGS: THE CITY COUNCIL WILL CONSIDER THE MINUTES OF ITS JUNE 6, 2017 REGULAR MEETING - MAYOR KREBS AND CITY SECRETARY

Council Member Moore made the motion to approve the minutes of the June 6 2017 regular meeting with a correction to John Green’s title from Mayor Pro Tem to Council Member under Members Present, seconded by Council Member Sutton.

The motion passed with the following vote:

Aye: 7 - Mayor Krebs, Mayor Pro Tem Jorgensen, Council Member Skurow, Council Member Moore, Council Member Green, Council Member Wilson and Council Member Sutton

Nay: 0 -

Absent: 0 -

Abstained: 0 -

7. BIDS FOR WINDSTORM AND HAIL INSURANCE COVERAGE: THE CITY COUNCIL WILL CONSIDER WINDSTORM AND HAIL INSURANCE COVERAGE RENEWAL FOR ITS COMMERCIAL FACILITIES – FINANCE DIRECTOR

Director of Finance, Katie Griffin, presented the following information:

In June 2016, the City Council awarded the current windstorm and hail coverage contract to McGriff, Seibels, and Williams of Texas, Inc. (McGriff) via the RFP and bidding process.

The expiration of the current Windstorm and Hail Insurance Policy on July 2, 2017 triggered the need to request a renewal quote from our current provider, McGriff. The City of Portland is a member of the National Cooperative Purchasing Alliance (NCPA), which allows the City to procure products and services through the NCPA without going through the bid process due to the interlocal agreement in place. McGriff is the appointed vendor for Insurance/Risk Management Services for the NCPA, allowing the City to procure windstorm and hail insurance through McGriff without going through the RFP and bid process.

Staff conducted an audit of insurable assets provided by Texas Municipal League Intergovernmental Risk Pool (TMLIRP) and McGriff as a part of the renewal of all of the City's insurance policies. The audit of City properties resulted in a variance of several properties covered under the TMLIRP policy that were not covered under the current windstorm/hail policy.

McGriff provided three quoted options for renewal of the City's windstorm/hail coverage policy. Option 1 provides windstorm/hail coverage for all 22 properties that are currently covered and added coverage to the Veterans Memorial with a reduced minimum deductible. Option 2 provides windstorm/hail coverage to all 70 properties owned by the City with the reduced minimum deductible. This option also includes the addition of Builders' Risk, Mobile and Portable Equipment, and Unscheduled/Leased Contractor's Equipment. Option 3 provides an "all inclusive" policy, which provides the same coverage as Option 2 to all 70 properties with the reduced deductible and adds All Other Perils/Boiler and Equipment Breakdown coverage. McGriff also provides the option to add flood insurance to either identified options.

The table outlines the renewal options:

	CURRENT	OPTION 1	OPTION 2	OPTION 3
	July 2016 Values (22 Properties)	July 2017 Values (22 Properties)	July 2017 Values (70 Properties)	July 2017 Values (70 Properties)
Value – Property	\$22,100,779	\$24,786,345	\$33,530,761	\$33,530,761
Value – Portable Equipment	\$0	\$0	\$0	\$324,584
Windstorm/Hail Coverage Only	\$104,743	\$118,900	\$158,914	\$158,725
Additional Coverage				
Mobile Equip/Inland Marine	n/a	Included	Included	Included
All Other Perils/Boiler	n/a	n/a	n/a	\$15,000
Equip Breakdown	n/a	n/a	n/a	Included
Unscheduled Contr Equip	n/a	n/a	n/a	Included
Builders' Risk	n/a	n/a	n/a	Included
Total Premium	\$104,743	\$118,900	\$158,914	\$173,725
Optional Addition of Flood				
\$2.5M	n/a	n/a	\$6,825	\$6,825
\$5.0M	n/a	n/a	\$13,650	\$13,650
Deductibles				
All Other Wind	\$50,000	\$50,000	\$50,000	\$50,000
Named Storm	1%, \$50K Min	1%, \$25K Min	1%, \$50K Min	1%, \$25K Min
All Other Perils	\$10Kw/ TMLIRP	n/a	\$10Kw/ TMLIRP	\$10K
Equipment Breakdown	\$10Kw/ TMLIRP	n/a	\$10Kw/ TMLIRP	\$10K
Mobile Equip/Inland Marine	\$10Kw/ TMLIRP	\$2,500	\$10Kw/ TMLIRP	\$2,500

Staff recommends consideration of Option 3 for renewal. This option will provide coverage for all 70 City properties as well as provide additional coverage for equipment

breakdown, builder's risk, and leased/unscheduled equipment; while reducing the current deductibles and combining property coverages into one policy with McGriff rather than two separate policies. The option of adding flood insurance provides the benefit of protecting the City in the event of rising water.

Ben Odem with McGriff was present to answer any questions.

The City Council, City Manager, Director of Finance and Mr. Odem discussed the proposed renewal options.

Council Member Moore made the motion to renew windstorm/hail insurance, Option 3, with McGriff, Seibels, and Williams of Texas, Inc. (McGriff) and authorize the City Manager to execute the contract with McGriff to provide Windstorm and Hail Insurance Coverage for City properties and facilities, seconded by Council Member Green.

The motion passed with the following vote:

Aye: 7 - Mayor Krebs, Mayor Pro Tem Jorgensen, Council Member Skurow, Council Member Moore, Council Member Green, Council Member Wilson and Council Member Sutton

Nay: 0 -

Absent: 0 -

Abstained: 0 -

8. **RESOLUTION NO. 734 – APPOINTING CITY COUNCIL REPRESENTATIVES:** THE CITY COUNCIL WILL CONSIDER A RESOLUTION APPOINTING ITS MEMBERS AS REPRESENTATIVES TO VARIOUS INTERGOVERNMENTAL BOARDS COMMISSIONS AND ORGANIZATIONS – MAYOR AND CITY MANAGER

Council Member Skurow made the motion to make the following appointments:

CITY COUNCIL REPRESENTATIVES

- **Coastal Bend Bays and Estuaries Program:** Bays Council Member (Cathy Skurow)
 - **Dredging Committee:** Member (Gary Moore)
 - **Human Use Committee:** Member (Gary Moore)
 - **Habitat And Living Resources Committee:** Member (John Sutton)
 - **Public Education Committee:** Member (Bill Wilson)

- **Water and Sediment Quality Committee:** Member (Cathy Skurow)
- **Coastal Bend Council of Governments:** Representative (David Krebs) and Alternate Representative (Bill Wilson)
- **Metropolitan Planning Organization:** Policy Committee Member (David Krebs – Mayor is legal designee)
- **Portland Chamber of Commerce:** Member of Board of Directors (Ron Jorgensen)
- **Port of Corpus Christi:** Representative (Gary Moore and John Green)
- **San Patricio County Economic Development Corporation:** Member of Board of Directors (John Sutton)
- **Corpus Christi Regional Economic Development Corporation:** Member of Board of Directors (David Krebs - Mayor is legal designee)

Seconded by Mayor Pro Tem Jorgensen.

The motion passed with the following vote:

Aye: 7 - Mayor Krebs, Mayor Pro Tem Jorgensen, Council Member Skurow, Council Member Moore, Council Member Green, Council Member Wilson and Council Member Sutton

Nay: 0 -

Absent: 0 -

Abstained: 0 -

9. **EMPLOYMENT CONTRACT:** THE CITY COUNCIL WILL CONSIDER APPROVAL OF AN EMPLOYMENT CONTRACT WITH THE CITY MANAGER – MAYOR KREBS
 Council Member Wilson made the motion to approve an Employment Contract with the City Manager in the amount of \$157,000 a year for three years, seconded by Council Member Moore.

The motion passed with the following vote:

Aye: 7 - Mayor Krebs, Mayor Pro Tem Jorgensen, Council Member Skurow, Council Member Moore, Council Member Green, Council Member Wilson and Council Member Sutton

Nay: 0 -

Absent: 0 -

Abstained: 0 -

C. CITIZEN COMMENTS, QUESTIONS, REQUESTS, AND PROPOSALS NOT APPEARING ON THE AGENDA:

Members of the audience who wish to (1) comment on issues for which there is no item on this agenda, (2) present questions for which there is no item on this agenda, (3) request assistance for which there is no item on this agenda or (4) propose regulatory changes for which there is no item on this agenda, must comply with the following rules of procedure:

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There were none.

D. ADJOURNMENT: MAYOR KREBS

Mayor Krebs adjourned the meeting at 7:33 p.m.

NOTICE OF ASSISTANCE

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BRaille IS NOT AVAILABLE

Approved:

David Krebs, Mayor

Attest:

City Secretary